Enrollment Agreement

Connecticut Nail School, LLC | 920 S. Colony Road, Wallingford, CT 06492
203-747-2512 | hello@ctnailschool.com

Student and Program

Student name _____ Phone _____

Street address _____

City _____ State _____ ZIP _____ Email _____

☐ Nail Technology, 100 clock hours ☐ Eyelash Technology, 50 clock hours

Training site and address _____

Start date _____ Expected completion date _____ Weeks _____

Class days and times _____ Credited hours per week _____

Scheduled breaks or schedule attachment _____

Admission and Instruction

Submit an Applicant Profile, interview with admissions, review the current catalog, and tour the facility before registering. Neither program accepts hours earned at another school.

Instruction is in English only. Spanish and Korean interpretation and translation are available upon request and may be scheduled outside regular classroom hours.

Tuition and Registration

Program	Tuition	Registration	Equipment/Supplies/Book	School total
Nail Technology	$4,000	$175	$425(non-refundable)	$4,175
Eyelash Technology	$3,000	$175	$425(non-refundable)	$3,175

Tuition includes - books, the student kit, and lab fees(non-refundable). The separate $100 Connecticut initial license application fee is paid to the state.

Pay the $175 registration fee at signing by card, cash, check, or money order payable to Connecticut Nail School, LLC. The school reviews applications after receiving payment. The fee is nonrefundable, subject to applicable cancellation and refund requirements.

Nail and Eyelash Program Schedules

Choose a time block for your program. Admissions will confirm class days, breaks, credited hours, and expected completion before enrollment. Please acquire start and finish dates.

Nail Technology Schedule

Total required program hours 100 clock hours

Select	Class option	Regular time block
☐	Day	Monday–Friday, 9:30 a.m. to 1:30 p.m. 20 Hours
☐	Afternoon	Monday–Friday, 2:30 p.m. to 6:30 p.m. 20 Hours
☐	Evening	Monday–Friday, 7:30 p.m. to 9:30 p.m. 10 Hours
☐	Other approved schedule	Specify _____

Confirmed class days and times _____

Breaks _____ Credited hours per week _____

Start date _____ Expected completion date _____

Eyelash Technology Schedule

Total required program hours 50 clock hours

Select	Class option	Regular time block
☐	Day	Monday–Friday, 9:30 a.m. to 1:30 p.m.
☐	Afternoon	Monday–Friday, 2:30 p.m. to 6:30 p.m.
☐	Evening	Monday–Friday, 7:30 p.m. to 9:30 p.m. 10 HOURS
☐	Other approved schedule	Specify _____

Confirmed class days and times _____

Breaks _____ Credited hours per week _____

Start date _____ Expected completion date _____

Ask admissions which full-time, part-time, and weekend options are available. Day classes may include a 30-minute lunch. Your confirmed schedule determines credited hours and expected completion.

General Terms of Agreement

School Responsibilities

- Teach the selected program in English and meet applicable state curriculum requirements. Provide Spanish or Korean interpretation and translation upon request.
- Make changes to kits, textbooks, dress standards, course format, materials, or teaching methods as needed and as permitted. Tell students if enrollment, staffing, or other scheduling needs change their class dates.
- Award a Certificate of Completion to students who meet the graduation requirements in this agreement.
- Provide an official transcript of hours to a withdrawing student who completes an exit interview and pays any outstanding balance or makes school-approved payment arrangements, subject to applicable law.
- Offer job-readiness training and share local openings when available. Employment depends on employer hiring decisions.
- Follow the catalog's disciplinary procedures for violations of this agreement, applicable laws, or school policies. Unsafe conduct, intentional property damage, theft, prohibited drug or alcohol use, and failure to meet payment or progress requirements may lead to dismissal.

Student Responsibilities

- Pay applicable school and state fees on time. Submit registration materials and any applicable financial aid documents by their deadlines.
- Follow applicable laws and school rules on conduct, dress, and safety. Present yourself professionally and complete assigned clinical services and coursework.
- Attend according to the assigned schedule and any confirmed changes. Continue attending theory classes after passing the required tests.
- Maintain a cumulative attendance rate and academic average of at least 75% each at progress reviews. The school follows the catalog's warning, probation, and appeal procedures if you fall below either standard. Continued unsatisfactory progress may lead to dismissal.
- Pay the $100 Connecticut initial license application fee and any other applicable licensing costs directly as required. The Connecticut Department of Public Health decides eligibility and issues licenses.

Payment Arrangement

Pay tuition before classes begin unless the school approves a payment plan. Enter approved installments and due dates below or attach the written plan.

Registration received _____ Tuition paid _____ Balance due _____

Payment method _____ Due date _____

Approved payment plan or attachment _____

_____

Termination Graduation and Makeup Hours

Termination Policy

The school may terminate enrollment under the procedures in the current School Catalog for any of the following reasons.

- Failure to make tuition payments as agreed in this enrollment agreement.
- Violation of the school's conduct policy.
- Violation of the school's attendance policy.
- Failure to meet the school's Satisfactory Academic Progress requirements.

Graduation

Graduation requires 100 clock hours for Nail Technology or 50 for Eyelash Technology. Students must also complete the clinical requirements, pass both final assessments, and earn a cumulative average of at least 75%.

The school provides a Certificate of Completion and an official student transcript upon successful completion and fulfillment of the agreed financial arrangements, subject to applicable law.

The school offers career assistance. Employment after graduation depends on employer hiring decisions, and a criminal record may affect eligibility for some positions.

Makeup Hours and Additional Charges

The first five clock hours needed after your scheduled completion date are free. Further makeup hours cost $40 per clock hour for Nail Technology or $60 per clock hour for Eyelash Technology.

Withdrawal/Refund Policy

Cancellation and Withdrawal

If you plan to cancel or withdraw, contact the school director promptly and keep a copy of any written notice. You may request an itemized statement showing payments, charges, and any refund or balance.

Refunds Before Instruction Begins

To cancel before instruction begins, notify the school director. The school refunds all amounts paid after deducting the nonrefundable registration fee and the cost of textbooks or materials you received, subject to applicable cancellation and refund requirements.

Refunds After Instruction Begins

If you leave or are dismissed after instruction begins and before completing the program, the school retains permitted fees, the cost of textbooks and materials you accepted, and the share of total tuition listed below. You may withdraw in writing. The school calculates the refund using your last verifiable date of attendance.

Program completed	Tuition retained	Tuition refunded
Up to 25%	25%	75%
Over 25% through 50%	50%	50%
Over 50%	100%	0%

The draft catalog calls for payment of any refund due within 30 days after written notice. Without written notice, the 30 days begin when the school determines the last verifiable date of attendance.

School review before signing: Confirm the approved cancellation period, refund schedule, treatment of fees and materials, and any withdrawal, transcript, or returned-payment charges. Confirm that the makeup-hour allowance and rates match the approved catalog. Provide the confirmed terms in writing.

Acknowledgment

By signing, I acknowledge receipt of the current catalog and a copy of this completed agreement, including any schedule or payment attachments. I confirm that the school explained the approved cancellation and refund terms. I agree to follow this agreement and the applicable catalog policies.

Student signature _____ Date _____

School official signature _____ Date _____

Printed name and title _____