2027 / STUDENT CATALOG

Connecticut NAIL SCHOOL

ESTABLISHED 2024

Nail Technology and Eyelash Technology

WALLINGFORD CAMPUS

920 S. Colony Road
Wallingford, CT 06492
203-747-2512 | hello@ctnailschool.com

Explore what you'll learn, how to apply, what training costs, and what to expect through graduation.

All classes are taught in English only.
Spanish and Korean interpretation and translation services are available upon request.

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About the School

Connecticut Nail School, LLC offers career training in nail and eyelash services. Students study how to prepare a workstation, select and handle products, protect client safety, and deliver services with care. Technical instruction is paired with supervised practice.

Mission Statement

Connecticut Nail School prepares students for careers in nail and eyelash technology through hands-on training in their chosen field. Students develop the technical, business, and client service skills they need to pursue licensure and begin working as professionals.

Campus and Administration

The Wallingford campus is at 920 S. Colony Road, off Route 5. Contact admissions to arrange a visit, ask about parking or accessibility, and confirm where your class will meet. Steven Ledford, Jr. serves as owner and school director.

Instruction and Language Support

All classes are taught in English only. Spanish and Korean interpretation and translation are available upon request and may be arranged outside regular classroom hours.

Connecticut Nail School Faculty

Department	Staff Member	Title
Administration	Steven Ledford, Jr.	Owner / School Director Director of Admissions Director of Finances / Bookkeeper
Education	Steven Ledford, Jr.	Director of Education / Nail Instructor
	Yujin Ledford	Nail / Eyelash Technology Instructor
	Wendy Marilyn Tsamaraint Riofrio	Nail / Eyelash Technology Instructor
	Jeniffer Jasmin Lara Noboa	Nail Technology Instructor
	Ginger Katherine Lara Noboa	Nail Instructor
	Angely Dayana Macias Romero	Nail / Eyelash Technology Instructor
	Katherine Elizabeth Lopes	Nail Technology Instructor
	Lisa Piccirillo	Eyelash / Esthetician Technology Instructor

Facility and Equipment

Main Campus

920 S. Colony Road, Wallingford, CT 06492

The 642-square-foot school is located off Route 5, alongside a 2,368-square-foot on-site nail salon. The school has private classrooms, practical training areas, an administrative office, a student lounge, and equipment for salon training. The main campus is wheelchair accessible, meets Americans with Disabilities Act (ADA) accessibility standards, and offers ample free parking.

Satellite Eyelash Program Classroom

1211 Foxon Road, North Branford, CT 06471

The North Branford classroom is equipped for Eyelash Technology instruction and hands-on training.

Student Housing

The school does not provide student housing.

Licensing Requirements

Both programs measure training in clock hours and prepare students to apply for Connecticut licensure. On the school-based pathway, the Connecticut Department of Public Health (DPH) requires a certificate of completion from an approved school documenting at least 100 hours for nail technicians or 50 hours for eyelash technicians. Applicants must also attest to compliance with state infection prevention guidelines and pay the $100 initial application fee.

Program Schedules and Closings

Class Schedules

School hours and regular class time blocks appear in Facility and Equipment. Admissions confirms the start date, class days, credited clock hours, scheduled breaks, and expected completion date in the enrollment materials. Ask about full-time, part-time, evening, or weekend availability for your program.

Holidays and Weather Closings

The reference calendar lists Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Thanksgiving Day, the Friday after Thanksgiving, and December 24 through January 1. Good Friday may be used for weather makeup. Check the current school calendar and school notices for closures, delays, and revised class dates.

Breaks and Schedule Changes

Day schedules may include a 30-minute lunch. Follow the instructor's break schedule and clock out and back in for lunch. Obtain administrative approval before changing your schedule.

School Hours

The school is open Monday through Friday, 9:30 a.m. to 9:30 p.m.

Class	Monday through Friday
Day	9:30 a.m. to 1:30 p.m.
Afternoon	2:00 p.m. to 7:30 p.m.
Evening	7:30 p.m. to 9:30 p.m.

Contact the school to ask about class times outside the regular schedule.

Training Programs

Connecticut Nail School offers Nail Technology and Eyelash Technology. Esthetician program availability is to be determined.

Both programs offer full-time and part-time options, with day, afternoon, and evening classes. Contact admissions to confirm the schedule for your enrollment period.

Program	Instruction
Nail Technology	100 clock hours
Eyelash Technology	50 clock hours

Nail Technology

Learn to perform manicures and pedicures, provide basic hand and foot massage, apply and maintain nail enhancements, and use tools and equipment safely. Coursework covers nail and skin anatomy, common conditions, infection prevention, product chemistry, client communication, and professional responsibilities.

Supervised practice gives students experience with service setup, sanitation, client records, and completing services from consultation through cleanup.

Eyelash Technology

Learn to assess a client’s lashes, choose an appropriate style, and apply, maintain, and remove eyelash extensions. Coursework covers the eye area, product selection, adhesives, equipment, sanitation, and client communication. Supervised practice develops safe technique and consistent placement.

Admissions and Tuition

Admission Requirements

Applicants must be 16 or older. Request and submit an Applicant Profile form before registration. Before registering, applicants must also meet with the admissions team for a personal interview, receive and review this catalog, and tour the facility.

Submit the $175 registration fee by cash, card, check, or money order payable to Connecticut Nail School, LLC. The school reviews applications after receiving the fee. This fee is separate from tuition and is nonrefundable, subject to applicable cancellation and refund requirements.

Transfer and Reentry

Transfer applicants may apply for admission. Hours earned at another school do not count toward either the Nail Technology or Eyelash Technology program.

To reenter, pay outstanding tuition, fees, and overtime charges in advance or make payment arrangements approved by the school director. Prior tuition payments are credited toward the balance. Returning students sign a new enrollment agreement at current tuition rates, pay any applicable additional charges, and submit the $175 nonrefundable registration fee, subject to applicable cancellation and refund requirements.

Program Costs

Program	Tuition	Registration	Total
Nail Technology	$4,000	$175	$4,175
Eyelash Technology	$3,000	$175	$3,175

The draft tuition figures include books, the student kit, and lab fees. The state license application fee is paid separately. Tuition is due before class begins unless a payment plan is arranged.

Payment and Additional Charges

Ask admissions for written payment terms and an itemized list of any other charges before you enroll. The sample lists a $35 returned-check charge and a possible $10 transcript-copy fee. The school is reviewing the fees and terms that will apply in 2027.

Cancellation Refunds and Fees

Cancelling or Withdrawing

Notify the school director promptly in writing and keep a dated copy. The school uses the last verifiable date of attendance to calculate any post-start refund. Ask for an itemized statement showing tuition, fees, issued materials, payments, and any refund or balance.

Refund Schedule for School Review

The reference describes a refund before classes begin less permitted registration charges and the value of materials received. After classes begin, it calculates the tuition portion on the full contracted tuition, with payments and any permitted charges accounted for separately. The following figures are from the reference and require confirmation against the approved enrollment agreement.

Program completed	Tuition retained	Tuition refunded
Up to 25%	25%	75%
Over 25% through 50%	50%	50%
Over 50%	100%	0%

Refund Timing and Additional Charges

The reference specifies payment of any refund due within 30 days of written notice or, without written notice, within 30 days of the school's determination of the last verifiable attendance date. Confirm the applicable cancellation period, payment plan terms, returned-check and transcript fees, any withdrawal charge, and makeup-hour charges before quoting them.

Financial Aid and Scholarships

The reference states that the school does not participate in federal Title IV financial aid and does not offer scholarships for these two programs. Confirm the current status with admissions.

Nail Clinical Services and Course Sequence

Minimum Clinical Services

Practice area	Required services
Manicures with massage	2
Pedicures with massage	2
Artificial nail enhancements	10
Paraffin hand treatment	1
Nail art	2
Other assigned services	5

Nail Technology Sequence

Students begin with orientation, professionalism, infection prevention, and nail and skin science. Instruction advances to manicure and pedicure technique, electrical filing, product chemistry, tips, wraps, gels, and acrylics. The course concludes with supervised client services, salon business, résumé and portfolio development, and final assessments.

Industry Requirements and Career Options

Work Conditions

Nail and eyelash services involve close contact with clients, detailed hand movements, and extended periods of sitting, standing, or leaning forward. Adjusting the chair, table, lighting, and client position can reduce strain during repetitive work.

Hygiene and Safe Tool Use

Maintain good personal hygiene, wash hands, and clean and disinfect tools and work surfaces according to infection prevention requirements. Nail services require controlled movements when clipping, filing, and polishing. Lash services call for precise tweezer work near the eyes. Handle sharp instruments carefully to reduce the risk of injury.

Product Exposure and Sensitivities

Technicians may work with disinfectants, solvents, adhesives, and other products that can irritate skin or airways. Follow product labels and safety instructions, use appropriate ventilation and protection, and discuss known sensitivities with the school before hands-on training.

Career Options

Licensed graduates may pursue full-time or part-time work as nail technicians, manicurists, pedicurists, or eyelash technicians in salons, spas, chains, and lash studios. With experience, related paths may include salon management or ownership, instruction, inspection, beauty retail, product sales or marketing, and education support for manufacturers. Qualifications vary by role.

Wages and Job Outlook

Connecticut’s median annual wage for manicurists and pedicurists was $34,720 in 2025. Nationally, the U.S. Bureau of Labor Statistics projects 9% growth and about 21,900 openings per year for this occupation from 2025 to 2035. These figures apply to manicurists and pedicurists.

Sources O*NET Connecticut wages | BLS occupational outlook

Approvals and School Policies

Approvals and Affiliation

Connecticut Nail School is authorized to operate as a private occupational school by the Connecticut Office of Higher Education.

Connecticut Office of Higher Education
450 Columbus Boulevard, Hartford, CT 06103
860-947-1816

Connecticut Department of Public Health administers state licensure for nail and eyelash technicians.
410 Capitol Avenue, Hartford, CT 06134
860-509-8000

The Town of Wallingford Health Department handles local licensing.
45 South Main Street, Room 215, Wallingford, CT 06492
203-294-2065

Nondiscrimination Policy

Connecticut Nail School prohibits discrimination based on sex, age, race, color, religion, or ethnic origin in employment, admissions, instruction, and graduation. The school does not recruit students who are enrolled in or have been admitted to another school.

The school prohibits discrimination, bullying, and harassment. Students and staff who experience or witness such conduct must report it to the school director in person, by phone, or in writing so the school can respond.

Student Licensing Disclaimer

The Connecticut Department of Public Health determines eligibility for licensure. Under applicable law, a conviction, fraud, dishonesty, other conduct that constitutes grounds for denial, or false information on a license application may affect the decision. Program completion does not guarantee licensure. Connecticut Nail School is not responsible for the state’s decision to deny a license.

Student Progress and Conduct

Attendance and Evaluation

Students are expected to arrive on time, record their hours accurately, and notify the school promptly if they will miss class. Work with your instructor to reschedule missed instruction or practical work.

The draft uses a midpoint progress review, with a minimum 75% cumulative attendance rate and a minimum 75% academic average. Attendance is calculated by dividing hours attended by hours scheduled to date. Students who fall below either standard receive written guidance on what to improve and when their progress will be reviewed again.

Graduation

To earn a certificate of completion, students must complete all required program hours, meet practical and academic requirements, and complete their financial arrangements with the school. The draft uses a minimum final cumulative average of 75%. The attendance benchmark applies to progress reviews. Graduation requires completion of the full program hours.

Professional Conduct

Follow instructor directions for dress, tool handling, sanitation, and client safety. Keep work areas clean, respect client and student privacy, and use phones only when permitted. Report safety problems, harassment, or discrimination to the school director.

Attendance, academic progress, payment, and conduct issues may result in corrective action or dismissal under the school's approved policies.

Leave and Makeup Hours

Submit a written request to the director if you need a leave of absence. Before taking leave or arranging makeup hours, ask for a written plan showing your remaining hours, revised completion date, and any applicable charges.

Academic Progress and Appeals

Progress Reviews

The school reviews academic work and cumulative attendance at the midpoint. The sample benchmarks are 75% in each area. Students complete missed tests and assignments and repeat practical work that has not met the school rubric. Students must pass the final written and practical assessments.

Warning and Probation

A student below either benchmark receives written notice identifying the required improvement and the next review date. If progress remains unsatisfactory after warning, the student may appeal. Following a successful appeal, the school may grant probation when the student can meet the standards or follow an approved academic plan by the next review.

Appeals and Return to Good Standing

Submit a written appeal with supporting documents within 10 calendar days. Explain the circumstances and what has changed so you can meet the progress standards. The school issues a written decision within 30 calendar days and keeps a copy in the student record. Students regain satisfactory standing by meeting the required standards or the approved plan.

Approved Leave and Reentry

Students return from an approved leave or interruption with their prior progress standing. Approved leave is excluded from the attendance calculation. The school provides a revised completion date and reviews any remaining hours or coursework.

Written grade	Rating
100	Excellent
94–99	Very good
84–93	Good
75–83	Satisfactory
74 and below	Unsatisfactory

Campus Conduct and Safety

Attendance, Timekeeping, and Makeup

Call the school promptly if you expect to be late or absent. Record your own attendance and lunch time. Submit documentation for an excused absence when requested. Contact your instructor about missed tests, practical work, and assignments, and arrange makeup work with the school. Repeated failure to call or attend may lead to disciplinary action.

Professional Dress and Classroom Conduct

Wear clean, professional clothing and shoes suitable for salon and clinic work. Bring your assigned equipment. Keep phones put away during instruction and clinic unless authorized. Visitors need school approval. Update your contact information promptly and park in designated areas.

Sanitation and Substance-Free Campus

Clean and disinfect assigned work areas and equipment. Keep food and drinks in designated areas. Follow posted smoking restrictions. The school prohibits unlawful drug activity and alcohol use on campus or at school activities, and prohibits attending while impaired. Report hazards and incidents to staff. Call 911 in an emergency.

Discipline and Dismissal

The school may issue a warning, suspend attendance, or dismiss a student for repeated or serious violations, including threats, violence, theft, harassment, unsafe conduct, or continued failure to meet academic, attendance, or payment obligations. The school provides notice of the action and explains any makeup work or next steps.

Changes to School Policies

The school communicates changes to schedules and policies to students and seeks state approval when required.

Withdrawal and Student Support

Cancellation and Refunds

If you plan to cancel before class begins or withdraw after training starts, contact the school director promptly and keep a dated copy of your notice. Ask for an itemized account statement and a written explanation of any refund or balance.

See Cancellation Refunds and Fees for the draft refund schedule and contact the school for the approved terms in your enrollment agreement.

Student Records

Submit requests for transcripts, attendance records, or copies of school documents in writing. Keep your contact information current so the school can reach you about your schedule, progress, or account.

Questions and Complaints

Bring your concern to the school director in writing. Include the date, what happened, any relevant documents, and the outcome you are requesting. If the school's response does not resolve the issue, contact the Connecticut Office of Higher Education for its current student complaint instructions.

Career Preparation

Career assistance includes résumé and interview preparation, professional development, and job postings or referrals when available. Employers make their own hiring decisions.

Student Records and Consent

Access to Student Records

Submit a written request to inspect your enrollment, attendance, grades, or financial records or to ask for a correction. The school limits access to authorized personnel and releases information to third parties with written consent or as permitted or required by law. Contact the school director with questions about privacy and applicable education-record rights.

Photographs and Media

The school should obtain written permission before publishing an identifiable student photograph or recording. Ask the school office for the current media consent form or to record your preference.

Participation and Safety

Follow school safety instructions and report injuries, hazards, or damage promptly. Ask the school office for any approved participation or liability form before signing.

Authorization to Release Student Records

Student name _____

Recipient and contact information _____

Records to release _____

Purpose of release _____

Expiration date _____

Student signature and date _____

Photo and Media Consent

☐ I give permission for the school to use identifiable photos or recordings of me in its publications or promotional materials.

☐ I decline permission.

Student signature and date _____

Student Grievance Form

How to Submit

Submit this form to the school director. The reference calls for submission within 30 days of the incident and a written response within 30 days of receipt. The school may interview those involved or arrange a hearing. If the concern remains unresolved, contact the Connecticut Office of Higher Education at 860-947-1816 for current complaint instructions.

Student name _____

Phone or email _____

Date of incident _____

Describe what happened and who was involved.

_____

_____

List whom you contacted and any steps already taken.

_____

_____

Describe the outcome you are requesting.

_____

_____

Student signature and date _____

Grievance Review

If a hearing is needed, the reference calls for an impartial committee to hear from both sides within 90 days of appointment. The committee provides its written recommendation within 15 days after the hearing. The school then reviews the recommendation and communicates the outcome.

Catalog Receipt and Acknowledgment

Mark each item you received and reviewed before signing. Ask the school office for any missing materials.

☐ Student catalog

☐ Course outline and kit list

☐ Academic progress and graduation policies

☐ Available completion, licensure, and placement information

☐ State licensing information

☐ Campus conduct and substance-free policy

☐ Student records and privacy policy

☐ Any school-issued liability and photo consent forms

☐ Grievance policy and form

☐ Tuition and fee disclosure

My signature confirms that I received and reviewed the items marked above.

Student name _____

Student signature _____

Date received and reviewed _____

School Review Before Publication

Confirm these items against the school's approved documents and enrollment agreement before distributing the 2027 catalog.

School information

Verify the school contacts, approved locations, faculty roster, and exact wording and scope of any DPH approval or Wallingford license against the school's records. Add the effective date.

Programs and schedule

Confirm program hour allocations, clinical service counts, kit quantities, schedules, orientation credit, attendance limits, and closure dates. The reference conflicts on eyelash clinic hours and weekly schedules.

Tuition and refund terms

Confirm charges and approved refund terms. The reference lists a $150 withdrawal fee, $35 returned-check fee, up to $10 for a transcript copy, and makeup rates of $40 per nail hour and $60 per eyelash hour. It gives conflicting makeup allowances of 5 and 60 hours. Confirm before applying any charge. Confirm whether any separate eyelash kit or textbook fee is due before class. The current tuition table treats the kit and books as included.

Academic and student policies

Confirm progress, appeal and complaint timelines, discipline, records and photo forms, and any liability language. Confirm whether FERPA or federal campus reporting rules apply before making a compliance claim.

Official Connecticut References

DPH Nail Technician Licensing

DPH Eyelash Technician Licensing

OHE Conditions for School Authorization

Nail Technology Kit List

Category	Included items
Saviland Professional Nail System	Flexible nail training hand Brown replaceable nail tips Clear French half-cover nail tips Nail clipper Nail dust brush 100/180-grit nail file Nail art brushes Four-way shine buffer block
Educational Material	Milady hardcover textbook, 7th edition
Files and Buffers	100-grit file 180-grit file Thin file Buffer block
Tools	Straight-edge nail clipper Cuticle nipper Cuticle pusher

Kit items are subject to change.

Kit Receipt

Student _____

Date Received _____

Instructor Initials _____

Nail Technology Curriculum

The Nail Technology program totals 100 clock hours. The first 50 hours combine classroom theory and practical instruction. The final 50 hours combine supervised clinic practice with continued instruction.

Units of Instruction and Clock Hours

Unit of instruction	Clock hours
Anatomy and physiology	5
Skin and nail diseases and disorders	5
Cosmetic chemistry, ingredients, and product knowledge	5
Sterilization, sanitation, and bacteriology	5
Salon management, laws, communication, and ethics	5
Hand and foot massage techniques	2
Manicure and pedicure procedures and retail product knowledge	5
Electricity and nail technology equipment	8
Artificial nail enhancements	10
Classroom and practical instruction subtotal	**50**
Supervised clinic practice, recordkeeping, and service procedures	50
Total program hours	**100**

School review note: Confirm the unit hours and clinic sequence against Connecticut Nail School's approved curriculum before publication.

Eyelash Technology Curriculum

The Eyelash Technology program requires at least 50 clock hours. Orientation takes about two hours on the first day and counts toward the program total. Students must complete the required hours in each subject and the assigned clinical services for graduation.

School review note — The outline describes 25 hours emphasizing theory followed by 25 hours of supervised practice with continued instruction. It also refers to a 20-hour window for early practical instruction and lists 14 clinic hours below. Confirm how these periods fit together before publishing. Clinic-floor practice begins after the theory phase under the 25/25 outline.

Unit of instruction	Clock hours
Anatomy and physiology	2
Eye conditions and disorders	2
Product ingredients and cosmetic chemistry	2
Sanitation, disinfection, and bacteriology	2
Business practices, laws, communication, and ethics	2
Color and lash design theory	4
Eyelash application and retail product knowledge	10
Electrical safety, tools, and equipment	1
Lash extensions, brow lifts, volume techniques, and lash tinting	11
Clinic procedures, supervised practice, and records	14
Total	50

Eyelash Clinical Services and Academic Program

Minimum Clinical Services

Service	Required
Daytime lash extensions and volume	5
Evening lash extensions	5
Wedding lash extensions and volume	5
Lash extensions for photography or office settings	2
Other assigned services	5

Six Week Course Sequence

Week	Topics
1	Orientation, industry history and career paths, professional image, life skills, and lash extension guidelines for different face shapes.
2	Tools and products, facial preparation, color theory, facial enhancement, volume, and lash lifts.
3	Day and evening looks, contouring, brow shaping and color, and lash volume and color.
4	Eye shadow and liner, strip and individual lashes, tabbing, and upper and lower lash sets.
5	Lip color, shape correction and application, and lash styling for clients of different ages.
6	Lash styling for mature clients, wedding and photography looks, clinic practice, review, and final written and practical exams.

Eyelash Technology Kit List

Category	Kit contents
Practice tools	Training mannequin, lash tile, lash mirror, lash fan, curved tweezers, and fine-point tweezers
Adhesive and application	Lash adhesive, bonder, remover, adhesive wipes, sunflower fanning cup or rings, and lash tape
Cleaning and disposables	Lash shampoo, water rinse bottle, cleaning brush, shampoo brush, 50 micro-applicators, 50 glitter brushes, 50 lip brushes, and 50 under-eye pads
Lash trays	Classic 0.15, flat 0.15/0.20, and volume 0.05 in C and D curls and mixed 8–16 mm lengths
Specialty supplies	Lash lift and tint kit

Kit items are subject to change. Confirm the mannequin quantity and final issued contents with the school.

Kit Receipt

Student signature _____

Date received _____

Instructor initials _____

Registration fee is due when signing the enrollment agreement. The kit and textbook are issued under the terms of that agreement.